

Junior Spring College Information 2019-2020

What needs to be done NOW!

SAT/ACT

If you have not yet taken the SAT or ACT you need to register immediately!

How to register

SAT/SAT II subject tests www.collegeboard.com

ACT www.act.org

- CNHS code is 101835 for both SAT and ACT
- Test dates are available on both SAT/ACT websites as well as CNHS's guidance website
- Standardized test scores are **not included on CNHS transcript**. You **MUST** have scores sent **from SAT and/or ACT** to the schools you are applying.

➤ **Preparing for standardized testing**

Prep courses and tutor information are available in guidance. ALL students need preparation prior to taking an exam. Even if you are retaking to boost your score consider the free online resources, private/outside tutors and prep courses. The majority of all collegiate institutions will "superscore" the SAT and some will do the same for the ACT. Therefore, it is most advantageous for you to commit to preparation to increase your scores on each section of each exam.

➤ **Bright Futures**

You will need to be aware of your Bright Future Status!

The Bright Futures website is: www.floridastudentfinancialaid.org/ssfad/bf/

FMS Award requires a 3.0 GPA, 1210 SAT (Reading and Math Only) or 25 ACT

FAS Award requires a 3.5 GPA, 1330 SAT (Reading and Math Only) or 29 ACT

Do not register on your own.

All students will be registered in the Fall of Senior year.

- **NCAA** – If you want to play NCAA sports at a Division I or II school, you need to register with the NCAA Eligibility Center: eligibilitycenter.org. The NCAA Eligibility Center works with you to help you prepare for life as a student-athlete. If you have questions about your eligibility or the registration process call them toll free 877-262-1492.

Now is the time to put your College search into full motion

Know each schools review process:

Terms to be familiar with:

- **Early Decision**- Apply by a certain date and learn the school's decision on a certain date (binding vs. non binding)
- **Rolling Admissions**- Reviews the application when it is received and then informs you of their decision.
- **Regular Admissions**- A date is set for application material to be submitted and a date is set for the school to notify you of their admissions decision.

➤ Use Naviance

Go to the Cardinal Newman High School homepage www.cardinalnewman.com

- If you are **using a Computer**: Look under QUICK LINKS on the Top Right Side of the page labeled NAVIANCE (*QUICKLINKS does NOT work on the iPad so....*)
- If you are **using an iPad**: Look under ACADEMICS then look for COLLEGE COUNSELING then look on the left for NAVIANCE

Your Username is your CN email address

Your Password is cnhs(Your Student ID#)

➤ ABOUT ME TAB

✓ In My Account:

- **General Information** - update if needed. Your date of birth MUST be correct!

✓ In My Stuff:

- **Resumes** should be completed on Naviance. Once your resume is complete you should have one printable final copy in your Naviance account, delete all others. You can also use your resume on applications to fill out the activities/extra-curricular section.
- **Documents shared with Me** - this is where you will find **your transcript**, you can use it to fill out your applications.

➤ COLLEGE TAB

○ Home

- **College Rep Visits** - sign up for the Lower Gerhartz University visit now.

○ Find Your Fit:

- **SuperMatch** allows you to browse colleges by your preferences of education, location, tuition/scholarship, athletics and extracurricular programs.
- **College Match** uses colleges on the students "Colleges I am Thinking About List" and comes up with colleges that match in several ways.
- **Scattergrams**
Allows you to type in a school and it shows you to their requirements comparing GPA and Test Scores on a GRAPH (under *Admissions tab*).

- **College Look-Up**

You can use the **ADMISSIONS** section to assess your chances of acceptance based on past CN Graduate Admissions

You can look for more information under **FROM THE COUNSELOR** in the **Overview** tab

- **Research Colleges**

- **College Compare** allows students to compare their GPA and Standardized Test Scores with several college admission averages of their choice.
- **Acceptance History** shows the acceptance statistics of past CN students
- **Other Search options:** www.mystudentedge.com , www.collegeboard.com , www.act.org Petersons

➤ **Colleges I am Thinking About:**

Amass a list:

You can add the one's you know you are interested in by **+add to this list**

- **Add to the list from SuperMatch:** to get a better idea of what the colleges have to offer browse their individual websites.
- Move the colleges from the “Colleges I am Thinking About” List to the “Colleges I am Applying To” List by checking the box and selecting **Move To Application List**
- Narrow down your college selections into: **safety, just right schools and reach.**
- We recommend that you **apply to at least 2 safety schools** (schools that you know you will be accepted to), **2 just right schools** (schools that you fall within their average GPA and standardized test score ranges) and **2 reach schools** (schools that you appear to be a match for you but you are below their average GPA and/or standardized test averages).

➤ **Colleges I am Applying to:**

- Use this ONLY when you KNOW where you are going to apply
- From here you can **Add Colleges to your list +**
- From here you can **Request Letters of Recommendation** from your Teacher and Counselor.

➤ **Letters of Recommendation:** You will need to login to Naviance to request letters of recommendation (under the Colleges: Colleges I'm Applying to).

- 1) You should request the Letter through Naviance so that the teacher will receive an email noting your request.
- 2) You are asking them to do you a favor.
- 3) You need to personally follow up within a day of requesting it through Naviance. You should meet with the teacher personally:
 - ✓ bring them a copy of your resume
 - ✓ make notes of your accomplishments in their class that you would like them to highlight
 - ✓ give the teacher a list of all the colleges where you would like them to send the Letter of Recommendation
 - ✓ **If you are applying using the Common Application** you must let the teacher know. There are *extra forms they must fill out* and send with their letter.

- **This must be done 2 weeks prior to the date you want the letter sent out** whether it is an academic or counselor recommendation.

***You should also follow up with the person after two weeks and write them a Thank You letter since they are taking their personal time to write you a letter ***

- **Resumes and Senior Bragg Sheets** are required for ALL Guidance Counselor letters of recommendation. This allows for a genuine personal letter highlighting pertinent information about YOU! Resumes should be completed on Naviance. Once your resume is complete you should have one printable final copy in your Naviance account. You can also use your resume on applications to fill out the activities/extra curricular section.
- **Scholarships** – College Tab – Scholarships and Money
If you have not already done so, Start Applying for **Scholarships** NOW!
 - **Scholarship List** - scholarships that have come to the Guidance Department
 - **National Scholarship Search** – 3 million scholarship opportunities
 - **Scholarship Match** – possible suitable matches for you
- **Transcript Requests: WHEN YOUR COLLEGE APPLICATIONS ARE COMPLETE,**
 - Request transcripts through Naviance under the Colleges: Colleges I'm Applying to.
 - Transcripts will NOT be sent out unless you request them for **EACH** school you are applying. Most schools require a transcript. Schools that use the SSAR do not.,
 - If you are applying to a school using the Common Application when you request your transcript you also need to request your mid-year transcript at the same time.
 - *Transcripts will not be processed if you have financial obligations to Cardinal Newman High School.*
 - **Scholarships:**
 - All transcripts for **Scholarships** MUST be requested through Naviance. The STUDENT must pick up the requested transcript for the scholarship from the Guidance Office. The **Guidance Office will NOT mail the transcript.** *To Order a Transcript for a Scholarship go to COLLEGE'S I'M APPLYING TO: Transcript Manager and hit the +*
- **Standardized Test Scores (SAT/ACT): YOU MUST** have **scores sent** to the schools where you are applying. When you register for the standardized tests indicate the institutions that you would like to receive your scores. You can have scores sent at a later date by requesting them on the test center's website. There is a small fee for this service.

It is YOUR responsibility to meet deadlines giving yourself the best chance at the selection process. Timing plays a major role. ***Two weeks following the submission of your COMPLETED application, follow up with each school to see if all the required documentation has been received for review.***

➤ **The Common Application:**

If you are applying to schools using the Common Application you must **SNYC** your Common Application account to your Naviance Account. You can do this by clicking on “**Match Accounts**” at the top of the “Colleges I am Applying To” section. You will need your email address you use for your Common Application Account and your date of birth. *The Common Application is a longer than the average application but it is definitely worth your time if you are applying to 2 or more Common Application schools.*

For the Common Application you are required to ask for:

- Letters of recommendation **as requested from each school you select** (each college is different), remember to give the teacher a list of the colleges that should receive their letter of recommendation. They will also need a list of which colleges are Common Application schools since they require the teacher write a letter AND fill out an extra form.
- Standardized test scores must be sent directly from SAT/ACT to each school
- You need to request your transcripts and your mid-year transcripts through Naviance **at the same time.**

➤ **Procedures for the Military Academy Process:** If you are interested in an Academy

- 1) Open Applicant File – request a pre-candidate questionnaire from the Admissions Office of the applicable Academy.
United States Military Academy – <http://admissions.usma.edu>
United States Air Force Academy - <http://www.academyadmissions.com>
United States Naval Academy – <https://www.usna.edu/Admissions>
- 2) Request Nominations – write to Congressional Representatives (i.e. Congressmen/women, Senators) for a nomination.
- 3) Complete Testing – take ACT or SAT tests, schedule Physical Aptitude Exam and Medical Exam.
- 4) Complete File – complete all forms and return to academy or academies by their deadline.
- 5) Visit Military Academies – call Admissions Office to set up a tour of academies.

Day to day things:

Read Daily Announcements, check Naviance and read the Guidance Email Blast checking for: scholarship/college information, testing and job opportunities.

Are you visiting Colleges during Spring Break or over Summer?

Are you planning to attend College Fairs this Fall?

Will one of your Colleges require an interview?

If you answered YES to any of these questions read the **CNHS College Admission Handbook** and the **College 101 Guide** posted on the CNHS website in the **College Counseling** Section under **Documents!**

Mr. Gerhartz and Mrs. Lower are here to help you with any questions you may have about the college application process. We expect to see you in our offices frequently during your application process. Please do not hesitate to come in and ask questions. Good Luck!